

## Annexure – ‘E’

### E. Latest Procurement Activities.

**E.1: No Tender Notice for procurement of Stationery stores during 1<sup>st</sup> quarter up to June,19 in the current financial year-(18-19) had been published by e-procurement system in this office.**

**E.2 Finalization of Tender floated by the GISO during the 1<sup>st</sup> quarter i.e. up to June,19 of the Financial Year(2018-19): Nil.**

**E.3 Supply Orders Placed on the supplying firm(s) during the 1<sup>st</sup> Quarter i.e. up to June,19 of the Financial Year 2018 -19:**

E.3.1: Against GISO concluded contract – No Supply Order have been placed during this period.

E.3.2: Against DGS&D’s Rate Contract – No Supply Order have been placed during this period.

**E.4 Particulars of supplies received from the supplying firm(s) during the 1<sup>st</sup> Quarter of the financial year 2018-19. i.e. up to June -2019**

E.4.1 : Supplies received from the supplying firms during 1<sup>st</sup> Qtr. i.e. up to, June, 2019:

Vocab No.	Description of Items.	GISO, Kolkata	RSD, New Delhi.	RSD,Chennai	RSD,Mumbai
B011TC	Paper Carbon TW Bla.	--	--	250 rms	--
B016	Blank Book 5 Qrs.	--	--	3,350 nos.	--
B017	Blank Books 4 Qrs.	10,000 nos.	--	1,000 nos.	--
B015	Blank Books 6 Qrs.	--	--	5,000 nos.	--
B023	Ruled Book – 4 Qrs.	--	25,000 nos.	10,000 nos.	33,000 nos.
B024	Ruled Book- 3qrs.	--	--	18,750 nos.	31,000 nos.
B025	Ruled Book – 2 Qrs.	--	--	20,000 nos.	--
B026	Ruled Book-1 Qr.	--	--	--	--
B030W(V)	Envelope SE 5 P.Shap	--	--	--	--
B030(V)	Envelope SE 5 W.Typ	--	--	--	--
B031(i)	Envelope SE 6(Plain)	--	--	--	--
B033A(i)	Envelope SE 7A	5,00,000 nos.	--	2,25,000 nos.	1,80,000 nos.
B036	E. Book plain	37,355 nos.	25,000 nos.	20,000 nos.	20,000 nos.
B037	E. Book Wide ruled	43,262 nos.	35,000 nos.	20,000 nos.	35,000 nos.
B042	Scribing Pad	--	--	50,000 nos	--
B043	Self Stick Pad	23,000 nos.	50,000 nos.	50,000 nos.	60,000 nos.
B030(i)to(iv)	Env. SE – 5	11,87,500 nos	25,00,000 nos.	9,00,000 nos.	6,00,000 nos.
B040	File Band	--	--	--	--
B039	File Board	--	--	--	--
C041(i)	Pen Drive – 4 GB	--	--	--	--
C041(ii)	Pen Drive – 8 GB	4,000 nos.	--	--	--
C041(iii)	Pen Drive – 16 GB	3,500 nos.	--	--	--
B034A	Envelopes SE-8A	87,500 nos.	1,50,000 nos.	1,50,000 nos	2,00,000 nos.
D008	Ink Violet R/Stamp	--	--	--	--
B034	Envelopes SE8	--	--	2,50,000 nos	--
B033A	Envelopes SE-7A	--	--	--	--
B033(i)	Envelopes SE-7	--	--	2,50,000 nos	--
B031	Envelopes SE-6	--	--	--	--

Vocab No.	Description of Items.	GISO, Kolkata	RSD, New Delhi.	RSD,Chennai	RSD,Mumbai
D009A	Self ink pad for Rubber Stamp	--	--	--	--
D012	Scissors 20 cms long(Big size)	--	--	--	--
D024	Stapler Machine No.10	--	--	--	--
D028(ii)	Cello Tape(25 mm X20 mtrs)	--	--	--	--
D027	Paper Clip Gem pattern .	--	60,000 pkts	15,000 pkts	46,950 pkts.
D001	Pencil Black lead ordinary (Soft)	--	--	--	--
D003	Ball Point pen.	1,50,000 nos.	2,94,400 nos.	1,50,000 nos.	3,00,000 nos.
D013	Gum Liquid 150ml	--	--	--	--
D015	Sealing Wax (Black)	--	--	--	--
D017	Waste Paper Basket.	--	--	--	--
D011	Pins Pkt. 100 gms.	--	--	--	--
B018	Blank Book 3 Qr.	--	--	--	--
B028	Note Sheet (Azurelaid.)	60,000 nos.	30,000 nos.	7,000 nos.	15,000 nos.
B027	Note Sheet Block(Ord.)	--	--	--	--
B031(i)	Envelope SE 6	--	--	--	--
B038	Short Hand Note Book	--	--	7,000 nos.	--
D021	Glue Stick.	--	--	--	--
D026(i)	Stapler Pin No. – 10	--	--	--	--
D026(ii)	Stapler Pin No. – 24	--	--	--	--
D037(i)	Docket Punch Single	--	--	--	2,500 nos.
D042(i)	White Board Mar. Pen	--	--	--	--
D042(ii)	CD Marker Pen	--	--	--	--
D046	Scale Plastic 12 Inches.	--	30,000 nos.	--	--
C001	Compt. Paper 1 Ply	--	--	--	--
C002	Compt. Paper 1 Ply	--	--	--	--
C003	Compt. Paper 2 Ply	--	--	--	--
C004	Compt. Paper 2 Ply	--	--	--	--
C009	Compt. Paper 25.5 X30.5 cms.- 1 ply Blank.	--	--	--	--
C010	Compt. Paper 25.5 X30.5 cms.- 1 ply, EZR	--	--	--	--
C011	Compt. Paper 25.5 X30.5 cms.- 2 ply Blank.	--	--	--	--
C012	Compt. Paper 25.5 X30.5 cms.- 2 ply EZR.	--	--	--	--
C019	Compt. Paper	--	--	--	--
C025	Compt. Paper38.1X30.5 cms. – 1 Ply P. Blank.	--	--	--	--
C033	Xerox Paper 75 GSM 21X29.7cms.-2.3kgs.	--	--	--	--
C033(i)	Plain Copier Paper	--	--	--	--
C034	Plain Copier Paper	--	--	--	--
C035	Plain Copier Paper 75GSM42.0 x 29.7cms.	--	--	--	--
C036(i)	Blank DVDR	--	--	--	--

D014	Sealing Wax	--	--	--	--
D016(ii)	Tag 17.5 cms	--	--	--	--
D022(i) D025	Correcting Pen Roller Tip-5m Stapler Machine No.-24	--	--	--	--
D030	Plastic Folder	--	7,500 nos.	15,000 nos.	--
D031	File cover made in pulp board.	--	--	30,000 nos.	75,000 nos.
D031(A)	File Cover	--	3,00,000 nos.	--	--
D033	Pin Box	--	--	--	--
D034	Highlighter Pen	--	--	--	--
D035	Gel Pen Blue/Black	9,095 nos.	12,500 nos.	3,000 nos.	10,000 nos.
D037	Punching Machine double	--	--	--	--
D043	Self Stick Pad	--	--	--	--
D045	Eraser	--	--	--	--
N.V.	Gunny Bag	--	--	--	--
N.V.	Hessian Cloth	--	--	--	--

E.4.2: Supplies received against DGS&D's Rate Contract for Plain Copier paper : Nil.

E.4.3: Supplies received against DGS&D's Rate Contract for Computer Stationery : Nil.

E.4.4: Supplies received against GISO concluded contracts for 2019 – 20 : Nil.

**E.5 :-Issue Rates of Stationery Stores to be supplied to the Indentors from Ex-Stock of GISO, Kolkata & its Three RSDs at New Delhi ,Chennai & Mumbai including the latest stock position(as on June, 2019)**

**E.5.1:**

**ANNUAL RATE LIST (ISSUE RATE) valid for the year including Ex-stock position of GISO, Kolkata & its 3 RSDs as on June, 2019.**

Sl. No.	Code No.	Issue Rate(in Rs.) with per unit.	Stock position in GISO, Kolkata
1.	B010TC	165.00/ ream	Nil.
2.	B011TC	221.00/ream	2,042 reams.
3.	B012DP	40,119.00/Metric Ton	Nil.
4.	B013DP	38,480.00/Metric Ton	„
5.	B014TP	34,200/ Metric Ton	„
6.	B015	205.00 Per each	„
7.	B016	161.00 „	„
8.	B017	129.00 per each	18,064 nos.
9.	B018	99.00 Per each	10 nos.
10.	B019	67.00 „	450 nos.
11.	B020	37.00 „	374 nos.
12.	B021	67.00 „	Nil.
13.	B022	60.00 Per each	„
14.	B023	130.00 per each	820 nos.
15.	B024	98.00 Per each	Nil.
16.	B025	66.00 Per each	1,375 nos.
17.	B026	37.00 „	527 nos.
18.	B027	37.00 „	Nil.
19.	B028	96.00 „	55,470 nos.
20.	B029(i)	6.00 Per 50 nos.	Nil.
21.	B029(ii)	7.00 Per 50 nos.	„

22.	B029(iii)	9.00 Per 50 nos.	„
23.	B029W(i)	8.00 Per 50 nos.	„
24.	B029W(ii)	9.00 Per 50 nos.	„
25.	B029W(iii)	10.00 „	„
26.	B030(i)	38.00 „	11,39,550 nos.
27.	B030(ii)	9.00 Per 50 nos.	Nil.
28.	B030(iii)	7.00 Per 50 nos.	Nil.
29.	B030(iv)	9.00 Per 50 nos.	„
30.	B030W(i)	11.00 „	„
31.	B030W(ii)	10.00 „	„
32.	B030W(iv)	11.00 Per 50 nos.	„
33.	B030W(v)	01.00 per each	4,67,400 nos.
34.	B031(i)	59.00 Per 50 nos.	9,09,650 nos.
35.	B031(ii)	17.00 „	Nil.
36.	B031W(ii)	24.00 „	„
37.	B032(ii)	48.00 „	„
38.	B033(i)	150.00 Per 50 nos.	6,04,201 nos.
39.	B033(ii)	45.00 „	Nil.
40.	B033W(ii)	47.00 „	„
41.	B033A(i)	384.00 „	4,75,700 nos.
42.	B033A(ii)	101.00 „	Nil.
43.	B034	312.00 „	4,54,930 nos.
44.	B034A	627.00 Per 50 nos.	4,08,215 nos.
45.	B035	2.00 Per each.	Nil.
46.	B036	12.00 Per each.	34,305 nos.
47.	B037	12.00 Per each.	39,782 nos.
48.	B038	35.00 Per each.	90,368 nos.
49.	B039	19.00 „	69,973 nos.
50.	B040	8.00 Per each.	1,120 nos.
51.	B-042	16.00 Per bundle of 50	86,577 nos.
52.	B-043	40.00 Per each	22,194 pkts.
53.	C-001	500/1000 sheets.	3,000 Shts.
54.	C-002	500/1000 sheets.	Nil.
55.	C-003	1187/1000 sheets.	1,01,000 Shts.
56.	C-004	1187/1000 sheets.	1,49,000 Shts.
57.	C-005	787/1000 sheets.	Nil.

58.	C – 006	787.00/1000 sheets	Nil.
59.	C – 007	1020.00/„	„
60.	C – 008	1020.00/„	„
61.	C – 009	441.00/„	1,000 shts.
62.	C – 010	441.00/„	4,90,000 shts.
63.	C – 011	1058.00/„	4,000 shts.
64.	C – 012	1058.00/„	4,41,500 shts.
65.	C – 013	859.00/„	Nil.
66.	C – 014	859.00/„	„
67.	C – 015	1201.00/„	„

68.	C – 016	1201.00/,,	,,
69.	C – 017	219.00/,,	,,
70.	C – 018	219.00/,,	,,
71.	C – 019	1254.00/,,	,,
72.	C – 020	1254.00/,,	Nil.
73.	C – 021	977.00/,,	Nil
74.	C – 022	977.00/,,	,,
75.	C – 023	1459.00/,,	,,
76.	C – 025	617.00/,,	Nil.
77.	C – 026	617.00/,,	Nil
78.	C – 027	1474.00/,,	,,
79.	C – 028	1474.00/1000 sheets.	Nil.
80.	C – 029	1255.00/,,	Nil.
81.	C – 030	1255.00/,,	,,
82.	C – 031	1750.00/,,	,,
83.	C – 032	1750.00/,,	,,
84.	C – 033	217.00/per ream	8,671 reams.
85.	C – 034	438.00 ,,	7,049 reams.
86.	C – 035	227.00 ,,	710 reams.
87.	C- 036(i)	38.00/Per each	Nil.
88.	C -041(i)	342.00/each	Nil.
89.	C-041(ii)	420.00/each	3,384 nos.
90.	C-041(iii)	519.00/each	3,482 nos.
91.	D-001	5.00/Per each.	1,19,212 nos.
92.	D-003	10.00/,,	1,38,270 nos.
93.	D-005	35.00/tube	Nil.
94.	D-006	1848.00/ream of 500 sheets	,,
95.	D-007	13.00/Per each.	,,
96.	D-008	9.00/,,	,,
97.	D-009(A)	48.00/each	24,077 nos.
98.	D-010	,,	Nil.
99.	D-011	60.00 Per pkt of 100 gms.	53,120 pkts.
100.	D-012	129.00/Per each	22,137 nos.
101.	D-013	32.00/Per each	30 bottles.

102.	D-014	580.00/kg.	7,100 kg.
103.	D-015	68.00/kg.	Nil.
104.	D-016(i)	10.00/Per 100 nos.	,,
105.	D-016(ii)	27.00/Per 100 nos.	2,800 nos.
106.	D-017	67.00/each	20,410 nos.
107.	D-020	4.00/Per each	Nil
108.	D-021	23.00/,,	65,495 nos.
109.	D-022	28/per each.	Nil.
110.	D-022(i)	19.00/per each	19,108 nos.
111.	D-024	30.00/each	25,636 nos.
112.	D-025	83.00/each	22,103 nos.
113.	D-026(i)	06.00/pkt. of 1000 nos.	2,40,069 pkts.

114.	D-026(ii)	12.00/,,	1,62,853 pkts.
115.	D-027	21.00/Per pkt of 100 gms.	1,11,645 pkts.
116.	D-028(i)	3.00/Per each.	19,595 nos.
117.	D028(ii)	16.00/per each	80,675 nos.
118.	D-030	16.00 Per each.	91,491 nos,
119.	D031	35.00/ per each.	5,690 nos.
120.	D-031(A)	10.00 ,,	Nil.
121.	D-033	24.00/Per each	64 nos.
122.	D-034	19.00/per each pkt of 100 nos,	53,989 nos.
123.	D-035	44.00/per each	1,05,695 nos.
124.	D-037	37.00/ per each.	Nil.
125.	D-037(i)	71.00/per each.	215 nos.
126.	D-042	24.00/Per each	Nil.
127.	D-042(i)	23.00/per each.	218 nos.
128.	D-042(ii)	10.00/per each.	Nil.
129.	D-043	19.00/ per each	Nil.
130.	D-045	24.00/Per 10 nos.	940 nos.
131.	D-046	18.00/per each.	675 nos.

132.	Non Vocab: Gunny Bag.	97.00 / per each	17,500 nos.
133.	,, Cloth Hessian.	86,940.00/ per bale.	4 Bales.
134.	,, Polycoated Hessian Bag.	125.00 per each	Nil.
135.	,, G.I.Wire 14 G.		6 coils.

### **E.5.2.**

#### **Stock position of stationery stores(as on June, 2019) in R.S.Ds- New Delhi, Chennai & Mumbai.**

<b>Sl. No.</b>	<b>Vocab no. of the item.</b>	<b>New Delhi.</b>	<b>Chennai.</b>	<b>Mumbai.</b>
01.	B011TC	1,805 rms.	737 rms.	3,636 reams.
02.	B016	Nil.	4,625 nos.	Nil.
03.	B017	,,	6,512 nos.	,,
04.	B018	,,	127 nos.	122 nos.
05.	B019	,,	54,612 nos.	Nil.
06.	B020	,,	2,333 nos.	,,
07.	B023	21,695 nos.	8,820 nos.	34,615 nos.
08.	B024	Nil.	17,173 nos.	30,070 nos.
09.	B025	,,	18,258 nos.	Nil.
10.	B026	,,	277 nos.	,,
11.	B015	Nil.	4,495 nos.	Nil.
12.	B028	27,587 nos.	6,460 nos.	14,700 nos.
13.	B030(i)	24,97,800 nos.	8,92,300 nos.	5,36,000 nos.
14.	B030 (i)(w)	Nil.	,,	Nil.
15.	B030(v)	12,14,650 nos.	,,	30,100 nos.
16.	B030W(v)	10,65,500 nos.	,,	1,34,800 nos.
17.	B031(i)	22,95,810 nos.	5,33,100 nos.	5,17,000 nos.
18.	B033(i)	1,11,120 nos.	2,03,650 nos.	2,41,800 nos.
19.	B033A	Nil.	Nil.	Nil.
20.	B033A(i)	3,48,250 nos.	Nil.	1,61,180 nos.
21.	B034	5,48,700 nos.	4,23,608 nos.	1,82,550 nos.
22.	B034(A)	3,08,095 nos.	1,41,650 nos.	1,97,000 nos.

23.	B036	23,815 nos.	19,475 nos.	15,600 nos.
24.	B037	37,508 nos.	40,902 nos.	28,780 nos.
25.	B038	49,406 nos.	36,387 nos.	35,968 nos.
26.	B039	Nil.	Nil.	Nil.
27.	B040	Nil.	Nil.	Nil.
28.	B042	16,283 nos.	48,176 nos.	29,575 nos.
29.	B043	44,868 nos.	50,163 nos.	59,453 nos.
30.	C001	„	2,46,000 shts.	Nil.
31.	C002	31,000 shts.	71,000 shts.	3,000 shts.
32.	C003	Nil.	1,07,000 shts.	Nil.
33.	C004	4,500	1,49,000 shts.	7,000 shts.
34.	C009	Nil.	Nil.	Nil.
35.	C010	„	„	1,28,000 shts.
36.	C011	„	„	Nil.
37.	C012	„	34,000 shts.	1,94,000 shts.
38.	C019	„	Nil.	Nil.
39.	C020	Nil.	„	„
40.	C033	„	„	11,035 reams.
41.	C033(i)	„	Nil.	5,410 reams.
42.	C034	3,854 rms.	15,229 shts.	Nil.
43.	C035	5,285 rms.	25,116 reams.	4,000 reams.
44.	C036(i)	Nil.	Nil.	Nil.
45.	C041(i)	„	„	„
46.	C041(ii)	1,803 nos.	„	1,225 nos.
47.	C041(iii)	2,304 nos.	„	3,761 nos.
48.	D001	13,400 nos.	71,650 nos.	1,59,758 Nos.
49.	D003	1,14,910 nos.	1,72,648 nos.	2,51,585 nos.
50.	D007	Nil.	Nil.	Nil.
51.	D008	„	„	„
52.	D009(A)	9,025 nos.	10,610 nos.	18,155 nos.
53.	D011	Nil.	14,001 pkts.	44,495 Pkts.
54.	D012	12,955 nos.	7,873 nos.	8,927 nos.
55.	D013	Nil.	Nil.	Nil.
56.	D014	3,249 kg.	2125.5 kg.	4,417 kg.
57.	D015	Nil.	458.5 kg.	Nil.
58.	D016(i)	„	Nil.	Nil.
59.	D016(ii)	„	„	„
60.	D017	744 nos.	7,958 nos.	11,716 nos.
61.	D019	Nil.	Nil.	Nil.
62.	D020	Nil.	„	„
63.	D021	41,815 nos.	19,536 nos.	54,174 nos.
64.	D022(i)	12,398 nos.	6,087 nos.	28,702 nos.
65.	D024	16,510 nos.	9,294 nos.	16,165 nos.
66.	D025	7,694 nos.	8,289 nos.	8,160 nos.
67.	D026(i)	1,33,654 pkts.	1,13,774 pkts.	71,173 pkts.
68.	D026(ii)	1,00,027 nos.	1,06,317 pkts.	85,988 pkts.
69.	D027	43,361 pkts.	12,473 pkts.	43,700 pkts.
70.	D028(i)	Nil.	Nil.	Nil.
71.	D028(ii)	„	„	„

72.	D030	Nil.	9,690 nos.	Nil.
73.	D031	Nil.	24,445 nos.	74,000 nos.
74.	D031(A)	3,30,350 nos.	12,105 nos.	3,620 nos.
75.	D034	27,658 nos.	26,325 nos.	25,320 nos.
76.	D033	42,958 nos.	2,667 nos.	65 nos.
77.	D035	13,995 nos.	15,821 nos.	36,005 nos
78.	D037	Nil.	Nil.	Nil.
79.	D037(i)	70,453 nos.	„	1,655 nos.
80.	D042(i)	17,601 nos.	„	10,294 nos.
81.	D042(ii)	25114 nos.	8,477 nos.	14,899 nos.
82.	D045	Nil.	11,170 nos.	5,150 nos.
83.	D046	18,084 nos.	Nil.	273 nos.
84.	I022	Nil.	Nil.	40,361 pkts.
85.	I023	„	„	13,569 pkts.
86.	N.V.	„	„	297 mtr.

#### E.6:-

Details of Stationery Indents as received from the Authorized Indentors during the 1<sup>st</sup> quarter of the financial year – 2019-20 (i.e. upto June, 2019) & expected values of the demanded stores.

##### E.6.1:-

**GISO, Kolkata** – Indents received during the period **285** nos.(paying & non-paying). Expected value: **Rs. 12,13,73,648/-**

##### E.6.2 -

**RSD, New Delhi -23** - Indents received during the period **267** nos.(paying & non-paying). Expected value: **Rs. 33,86,56,095/-**

##### E.6.3 -

**RSD, Chennai – 6** – Indents received during the period **98** nos.(paying & non-paying). Expected value: **Rs. 5,74,45,370/-**

##### E.6.3-

**RSD, Mumbai -20** – Indents received during the period **56** nos. (paying & non-paying). Expected value: **Rs. 4,05,89,967/-**

The Ministry sanctioned Rs. 06,88,00,000/- in the Vote on Account under the Head 'Materials & Supplies' for the current financial year i.e. 2019 – 2020. After introduction of e-procurement under CPP portal by NIC, established and developed. This office has successfully completed all formalities of e-tendering and concluded contracts by bid system through e-tendering for the year 2019 – 20. In the meantime the stores has been supplied to some indentors from ex-stock of GISO, Kolkata and its RSDs.

E.8- The payments received from the Paying Indentors against supply of stationery stores(already made) during the 1<sup>st</sup> quarter of the financial year up to June, 2019 is to the tune of Rs. 05,46,65,443/-.