

## Annexure – ‘E’

### E. Latest Procurement Activities.

**E.1: Twenty(20) Tender Notice for procurement of Stationery stores during 2<sup>nd</sup> quarter up to Sept.,18 in the current financial year-(18-19) had been published by e-procurement system in this office.**

**E.2 Finalization of Tender floated by the GISO during the 2<sup>nd</sup> quarter i.e. up to Sept.,18 of the Financial Year(2018-19): 14 Nos.**

**E.3 Supply Orders Placed on the supplying firm(s) during the 2<sup>nd</sup> Quarter i.e. up to Sept.,18 of the Financial Year 2018 -19:**

E.3.1: Against GISO concluded contract – No Supply Order have been placed during this period.

E.3.2: Against DGS&D’s Rate Contract – Two Supply Order have been placed during this period.

**E.4 Particulars of supplies received from the supplying firm(s) during the 2<sup>nd</sup> Quarter of the financial year 2018-19. i.e. up to September -2018**

E.4.1 : Supplies received from the supplying firms during 2<sup>nd</sup> Qtr. i.e. up to, September, 2018:

Vocab No.	Description of Items.	GISO, Kolkata	RSD, New Delhi.	RSD,Chennai	RSD,Mumbai
B011TC	Paper Carbon TW Bla.				
B017	Blank Books 4 Qrs.				
B019	Blank Books 2 Qrs.				
B020	Blank Books 1 Qr.				
B023	Ruled Book – 4 Qrs.				
B024	Ruled Book- 3qrs.				
B025	Ruled Book – 2 Qrs.				
B026	Ruled Book-1 Qr.				
B030W(V)	Envelope SE 5 P.Shap				
B030(V)	Envelope SE 5 W.Typ				
B031(i)	Envelope SE 6(Plain)				
B033A(i)	Envelope SE 7A				
B036	E. Book plain				
B037	E. Book Wide ruled				
B042	Scribing Pad				
B043	Self Stick Pad				
B030(i)to(iv)	Env. SE – 5				
B040	File Band				
B039	File Board				
C041(i)	Pen Drive – 4 GB				
C041(ii)	Pen Drive – 8 GB				

C041(iii)	Pen Drive – 16 GB				
B034A	Envelopes SE-8A				
D008	Ink Violet R/Stamp				
B034	Envelopes SE8				
B033A	Envelopes SE-7A				
B033(i)	Envelopes SE-7				
B031	Envelopes SE-6				

Vocab No.	Description of Items.	GISO, Kolkata	RSD, New Delhi.	RSD,Chennai	RSD,Mumbai
D028(ii)	Cello Tape (25 mm X 20 mtrs.)				
D027	Paper Clip Gem pattern .				
D001	Pencil Black lead ordinary (Soft)				
D003	Ball Point pen.				
D013	Gum Liquid 150ml				
D015	Sealing Wax (Black)				
D017	Waste Paper Basket.				
D011	Pins Pkt. 100 gms.				
B018	Blank Book 3 Qr.				
B028	Note Sheet (Azurelaid.)				
B027	Note Sheet Block(Ord.)				
B031(i)	Envelope SE 6				
B038	Short Hand Note Book				
D021	Glue Stick.				
D026(i)	Stapler Pin No. – 10				
D026(ii)	Stapler Pin No. – 24				
D037(i)	Docket Punch Single				
D042(i)	White Board Mar. Pen				
D042(ii)	CD Marker Pen				
D046	Scale Plastic 12 Inches.				
C001	Compt. Paper 1 Ply				
C002	Compt. Paper 1 Ply				
C003	Compt. Paper 2 Ply				
C004	Compt. Paper 2 Ply				
C009	Compt. Paper 25.5 X30.5 cms.- 1 ply Blank.				
C010	Compt. Paper 25.5 X30.5 cms.- 1 ply, EZR				
C011	Compt. Paper 25.5 X30.5 cms.- 2 ply Blank.				
C012	Compt. Paper 25.5 X30.5 cms.- 2 ply EZR.				
C019	Compt. Paper				
C025	Compt. Paper38.1X30.5 cms. – 1 Ply P. Blank.				
C033	Xerox Paper 75 GSM 21X29.7cms.-2.3kgs.				

C033(i)	Plain Copier Paper				
C034	Plain Copier Paper				
C035	Plain Copier Paper 75GSM42.0 x 29.7cms.				
C036(i)	Blank DVDR				
D014	Sealing Wax				
D016(ii)	Tag 17.5 cms	4,67,000 nos.			
D022(i) D025	Correcting Pen Roller Tip-5m Stapler Machine No.-24				
D030	Plastic Folder				
D031(A)	File Cover				
D033	Pin Box	1,000 nos.	10,000 nos.	5,000 nos.	--
D034	Highlighter Pen				
D035	Gel Pen Blue/Black				
D037	Punching Machine double				
D043	Self Stick Pad				
D045	Eraser	10,000 nos.	20,000 nos.	20,000 nos.	--

E.4.2: Supplies received against DGS&D's Rate Contract for Plain Copier paper : Nil.

E.4.3: Supplies received against DGS&D's Rate Contract for Computer Stationery : Nil.

E.4.4: Supplies received against GISO concluded contracts for 2018 – 19 : - Nil.

**E.5 :-Issue Rates of Stationery Stores to be supplied to the Indentors from Ex-Stock of GISO, Kolkata & its Three RSDs at New Delhi ,Chennai & Mumbai including the latest stock position(as on September, 2018)**

**E.5.1:**

**ANNUAL RATE LIST (ISSUE RATE) valid for the year including Ex-stock position of GISO, Kolkata & its 3 RSDs as on September, 2018.**

Sl. No.	Code No.	Issue Rate (in Rs.) with per unit.	Stock position in GISO, Kolkata
1.	B010TC	165.00/ ream	Nil.
2.	B011TC	124.00/ream	90 reams.
3.	B012DP	40,119.00/Metric Ton	Nil.
4.	B013DP	38,480.00/Metric Ton	„
5.	B014TP	34,200/ Metric Ton	„
6.	B015	67.00 Per each	„
7.	B016	60.00 „	„
8.	B017	110.00 per each	4,459 nos.
9.	B018	91.00 Per each	2,450 nos.
10.	B019	55.00 „	5,621 nos.
11.	B020	12.00 „	1,861 nos.
12.	B021	67.00 „	Nil.
13.	B022	60.00 Per each	„
14.	B023	110.00 per each	3,660 nos.
15.	B024	91.00 Per each	100 nos.
16.	B025	57.00 Per each	4,550 nos.
17.	B026	11.00 „	2,977 nos.
18.	B027	37.00 „	Nil.
19.	B028	78.00 „	2,190 nos.

20.	B029(i)	6.00 Per 50 nos.	Nil.
21.	B029(ii)	7.00 Per 50 nos.	„
22.	B029(iii)	9.00 Per 50 nos.	„
23.	B029W(i)	8.00 Per 50 nos.	„
24.	B029W(ii)	9.00 Per 50 nos.	„
25.	B029W(iii)	10.00 „	„
26.	B030(i)	31.00 „	2,08,100 nos.
27.	B030(ii)	9.00 Per 50 nos.	Nil.
Sl. No.	Code No.	Issue Rate(in Rs.)with per unit.	Stock position in GISO,Kolkata.
28.	B030(iii)	7.00 Per 50 nos.	Nil.
29.	B030(iv)	9.00 Per 50 nos.	„
30.	B030W(i)	11.00 „	„
31.	B030W(ii)	10.00 „	„
32.	B030W(iv)	11.00 Per 50 nos.	„
33.	B030W(v)		3,66,500 nos.
34.	B031(i)	49.00 Per 50 nos.	1,94,135 nos.
35.	B031(ii)	17.00 „	Nil.
36.	B031W(ii)	24.00 „	„
37.	B032(ii)	48.00 „	„
38.	B033(i)	134.00 Per 50 nos.	36,403 nos.
39.	B033(ii)	45.00 „	Nil.
40.	B033W(ii)	47.00 „	„
41.	B033A(i)	348.00 „	33,590 nos.
42.	B033A(ii)	101.00 „	Nil.
43.	B034	276.00 „	1,66,500 nos.
44.	B034A	597.00 Per 50 nos.	1,07,075 nos.
45.	B035	2.00 Per each.	Nil.
46.	B036	2.00 Per each.	2,100 nos.
47.	B037	2.00 Per each.	3,980 nos.
48.	B038	9.00 Per each.	8,845 nos.
49.	B039	16.00 „	1,37,373 nos.
50.	B040	5.00 Per each.	9,960 nos.
51.	B-042	16.00 Per bundle of 50	1,937 nos.
52.	B-043	37.00 Per each	12,450 pkts.
53.	C-001	428/1000 sheets.	6,63,000 Shts.
54.	C-002	428/1000 sheets.	6,04,000 shts.
55.	C-003	1046/1000 sheets.	5,55,500 Shts.
56.	C-004	1046/1000 sheets.	7,65,000 Shts.
57.	C-005	787/1000 sheets.	Nil.

58.	C – 006	787.00/1000 sheets	Nil.
59.	C – 007	1020.00/„	„
60.	C – 008	1020.00/„	„
61.	C – 009	441.00/„	26,000 shts.
62.	C – 010	441.00/„	9,15,000 shts.
63.	C – 011	1058.00/„	4,000 shts.
64.	C – 012	1058.00/„	8,39,000 shts.
65.	C – 013	859.00/„	Nil.

66.	C – 014	859.00/,,	„
67.	C – 015	1201.00/,,	„
68.	C – 016	1201.00/,,	„
69.	C – 017	219.00/,,	„
70.	C – 018	219.00/,,	„
71.	C – 019	1254.00/,,	„
72.	C – 020	1254.00/,,	Nil.
Sl. No.	Code No.	Issue Rate(in Rs.) with per unit.	Stock position in GISO, Kolkata.
73.	C – 021	977.00/,,	Nil
74.	C – 022	977.00/,,	„
75.	C – 023	1459.00/,,	„
76.	C – 025	617.00/,,	Nil.
77.	C – 026	617.00/,,	Nil
78.	C – 027	1474.00/,,	3,500 shts.
79.	C – 028	1474.00/1000 sheets.	Nil.
80.	C – 029	1255.00/,,	Nil.
81.	C – 030	1255.00/,,	„
82.	C – 031	1750.00/,,	„
83.	C – 032	1750.00/,,	„
84.	C – 033	200.00/per ream	6,970 reams.
85.	C – 034	402.00 „	2,549 reams.
86.	C – 035	231.00 „	5,528 reams.
87.	C- 036(i)	38.00/Per each	Nil.
88.	C -041(i)	342.00/each	Nil.
89.	C-041(ii)	479.00/each	„
90.	C-041(iii)	838.00/each	822 nos.
91.	D-001	3.00/Per each.	300 nos.
92.	D-003	10.00/,,	373 nos.
93.	D-005	35.00/tube	Nil.
94.	D-006	1848.00/ream of 500 sheets	„
95.	D-007	13.00/Per each.	„
96.	D-008	9.00/,,	„
97.	D-009	08.00/each	„
98.	D-010	„	„
99.	D-011	55.00 Per pkt of 100 gms.	990 pkts.
100.	D-012	38.00/Per each	Nil.
	D-013		283 nos.

101.	D-014	648.00/kg.	7,694 kg.
102.	D-015	50.00/kg.	Nil.
103.	D-016(i)	10.00/Per 100 nos.	„
104.	D-016(ii)	18.00/Per 100 nos.	4,20,000 nos.
105.	D-017	65.00/each	Nil.
106.	D-020	4.00/Per each	Nil.
107.	D-021	21.00/,,	7,713 nos.
108.	D-022	28/per each.	Nil.
109.	D-022(i)	16.00/per each	550 nos.
110.	D-024	29.00/each	142 nos.

111.	D-025	85.00/each	Nil.
112.	D-026(i)	06.00/pkt. of 1000 nos.	96,523 pkts.
113.	D-026(ii)	12.00/,,	81,330 pkts.
114.	D-027	15.00/Per pkt of 100 gms.	76,540 pkts.
115.	D-028(i)	3.00/Per each.	33,715 nos.
116.	D-030	14.00 Per each.	Nil.
117.	D-031(A)	32.00 ,,	Nil.
118.	D-033		1,000 nos.
Sl. No.	Code No.	Issue Rate(in Rs.) with per unit.	Stock position in GISO, Kolkata.
119.	D-034	16.00/per each pkt of 100 nos,	2,250 nos.
120.	D-035	43.00/per each	Nil.
121.	D-037	37.00/ per each.	Nil.
122.	D-037(i)	71.00/per each.	3,685 nos.
123.	D-042	24.00/Per each	Nil.
124.	D-042(i)	23.00/per each.	2,385 nos.
125.	D-042(ii)	10.00/per each.	3,965 nos.
126.	D-043	19.00/ per each	Nil.
127.	D-045		10,000 nos.
128.	D-046	18.00/per each.	10,440 nos.

129.	Non Vocab: Gunny Bag.	60.00 / per each	Nil.
130.	,, Cloth Hessian.	61,790.00/ per bale.	Nil.
131.	,, Polycoated Hessian Bag.	125.00 per each	Nil.
132.	,, G.I.Wire 14 G.		6 coils.

### **E.5.2.**

#### **Stock position of stationery stores(as on Sept., 2018) in R.S.Ds- New Delhi, Chennai & Mumbai.**

Sl. No.	Vocab no. of the item.	New Delhi.	Chennai.	Mumbai.
01.	B011TC	Nil.	Nil.	76 reams.
02.	B016	Nil.	Nil.	Nil.
03.	B017	,,	1,860 nos.	,,
04.	B018	,,	Nil.	3,799 nos.
05.	B019	,,	58,120 nos.	3,279 nos.
06.	B020	,,	5,250 nos.	7,244 nos.
07.	B023	,,	Nil.	344 nos.
08.	B024	Nil.	,,	70 nos.
09.	B025	,,	2,282 nos.	Nil.
10.	B026	,,	Nil.	,,
11.	B027	Nil.	Nil.	Nil.
12.	B028	7,519 nos.	,,	3,390 nos.
13.	B030(i)	4,88,500 nos.	Nil.	Nil.
14.	B030 (i)(w)	4,09,500 nos.	,,	Nil.
15.	B030(v)	Nil.	,,	76,000 nos.
16.	B030W(v)	303,000 nos.	9,794 nos.	78,500 nos.
17.	B031(i)	4,84,600 nos.	Nil.	1,375 nos.
18.	B033(i)	3,39,970 nos.	,,	Nil.
19.	B033A(i)	Nil.	Nil.	13,950 nos.
20.	B034	1,47,800 nos.	2,15,758 nos.	46,500 nos.
21.	B034(A)	Nil.	14,033 nos.	13,630 nos.

22.	B036	„	2,062 nos.	5,714 nos.
23.	B037	13,138 nos.	25,872 nos.	26,744 nos.
24.	B038	Nil.	6,312 nos.	2,218 nos.
25.	B039	Nil.	Nil.	4,210 nos.
26.	B040	„	Nil.	Nil.
27.	B042	„	4,661 nos.	1,425 nos.
28.	B043	„	Nil.	Nil.
29.	C001	2,71,000 shts.	3,37,000 shts.	38,000 shts.
30.	C002	1,47,000 shts.	1,39,000 shts.	73,000 shts.
31.	C003	Nil.	1,62,000 shts.	52,000 shts.
32.	C004	85,500 shts.	1,72,000 shts.	85,000 shts.
33.	C009	Nil.	Nil.	38,000 shs.
34.	C010	„	„	1,95,000 shts.
35.	C011	58,000 shts.	1,08,000 shts.	49,000 shts.
36.	C012	17,000 shts.	67,000 shts.	2,70,000 shts.
37.	C019	83,500 shts.	Nil.	Nil.
38.	C020	Nil.	„	„
39.	C033	Nil.	21,923 reams.	8,070 reams.
40.	C033(i)	11,350 reams.	Nil.	1,610 reams.
41.	C034	Nil.	6,387 shts.	3,257 reams.
42.	C035	„	28,630 reams.	3,390 reams.
43.	C036(i)	Nil.	Nil.	Nil.
44.	C041(i)	„	„	„
45.	C041(ii)	Nil.	„	„
46.	C041(iii)	„	„	447 nos.
47.	D001	„	„	870 nos.
48.	D003	Nil.	52,198 nos.	19,210 nos.
49.	D007	Nil.	Nil.	Nil.
50.	D008	„	„	„
51.	D011	„	321 pkts.	100 pkts.
52.	D012	„	484 nos.	1,518 nos.
53.	D013	1,378 nos.	1,678	1,303 nos.
54.	D014	1,925 kg.	157 kg.	825 kg.
55.	D015	Nil.	684.5 kg.	Nil.
56.	D016(i)	„	Nil.	Nil.
57.	D016(ii)	„	„	„
58.	D017	„	„	995 nos.
59.	D019	„	Nil.	Nil.
60.	D020	Nil.	„	„
61.	D021	„	2,041 nos.	3,070 nos.
62.	D022(i)	Nil.	Nil.	210 nos.
63.	D024	„	„	588 nos.
64.	D025	Nil.	3,725 nos.	Nil.
65.	D026(i)	29,081 pkts.	64,614 pkts.	49,110 pkts.
66.	D026(ii)	Nil.	75,986 pkts.	45,280 pkts.
67.	D027	Nil.	Nil.	6,065
68.	D028(i)	„	Nil.	Nil.
69.	D028(ii)	Nil.	„	„
70.	D030	„	„	„

71.	D031	Nil.	Nil.	Nil.
72.	D034	„	13,910 nos.	„
73.	D033	1,000 nos.	5,000 nos.	
74.	D035	„	Nil.	280 nos
75.	D037	1,765 nos.	Nil.	Nil.
76.	D037(i)	Nil.	481 nos.	824 nos.
77.	D042(i)	640 nos.	514 nos.	2,205 nos.
78.	D042(ii)	4,409 nos.	9,292 nos.	100 nos.
79.	D045	20,000 nos.	20,000 nos.	Nil.
80.	D046	Nil.	213 nos.	3,230 nos.
81.	I022	Nil.	Nil.	40,361 pkts.
82.	I023	„	„	13,569 pkts.
83.	N.V.	„	„	392 mtr.

#### E.6:-

Details of Stationery Indents as received from the Authorized Indentors during the 2<sup>nd</sup> quarter of the financial year – 2018-19( i.e. upto September, 2018) & expected values of the demanded stores.

#### E.6.1:-

**GISO, Kolkata** – Indents received during the period **113** nos.(paying & non-paying). Expected value: **Rs. 5,67,20,467/-**

#### E.6.2 -

**RSD, New Delhi –23** - Indents received during the period **93** nos.(paying & non-paying). Expected value: **Rs. 6,72,19,051/-**

#### E.6.3 -

**RSD, Chennai – 6** – Indents received during the period **26** nos.(paying & non-paying). Expected value: **Rs. 1,04,67,682/-**

#### E.6.3-

**RSD, Mumbai –20** – Indents received during the period **31** nos. (paying & non-paying). Expected value: **Rs. 1,44,95,639/-**

The Ministry sanctioned Rs. 30,00,00,000/- in the Sanctioned Budget Grant under the Head 'Materials & Supplies' for the current financial year i.e. 2018 – 2019. After introduction of e-procurement under CPP portal by NIC, established and developed. This office has successfully completed all formalities of e-tendering and concluded contracts by bid system through e-tendering for the year 2018 – 19. In the meantime the stores has been supplied to some indentors from ex-stock of GISO, Kolkata and its RSDs.



E.8- The payments received from the Paying Indentors against supply of stationery stores(already made) during the 2<sup>nd</sup> quarter of the financial year up to September, 2018 is to the tune of Rs. 91,05,875/-.