

## Annexure – ‘E’

### E. Latest Procurement Activities.

**E.1:** 4 No. Tender Notice for procurement of Stationery stores during 3<sup>rd</sup> quarter upto Dec.,17 in the current financial year-(17-18) had been published by e-procurement system in this office.

**E.2** Finalization of Tender floated by the GISO during the 3<sup>rd</sup> quarter i.e. up to Dec.,17 of the Financial Year(2017-18): 100 nos.

**E.3** Supply Orders Placed on the supplying firm(s) during the 3<sup>rd</sup> Quarter i.e. up to Dec.,17 of the Financial Year 2017 -18:

E.3.1: Against GISO concluded contract – 85 nos. Supply Order have been placed during this period.

E.3.2: Against DGS&D’s Rate Contract – 1 nos. Supply Order have been placed during this period.

**E.4** Particulars of supplies received from the supplying firm(s) during the 3<sup>rd</sup> Quarter of the financial year 2017-18. i.e. up to December -2017

E.4.1 : Supplies received from the supplying firms during 3<sup>rd</sup> Qtr. .i.e. up to, December, 2017:

Vocab No.	Description of Items.	GISO, Kolkata	RSD, New Delhi.	RSD,Chennai	RSD,Mumbai
B017	Blank Books 4 Qrs.	10,000	5,000	8,750	
B019	Blank Books 2 Qrs.			10,000	10,000
B020	Blank Books 1 Qr.	12,500	7,500	12,500.	12,500
B023	Ruled Book – 4 Qrs.	12,500	12,500		5,000
B024	Ruled Book- 3qrs.				
B025	Ruled Book – 2 Qrs.	10,000	15,000	5,000	5,000
B026	Ruled Book-1 Qr.	10,000	25,000	10,000	10,000
B030W(V)	Envelope SE 5 P.Shap	2,50,000	5,00,000	1,25,000	1,25,000
B030(V)	Envelope SE 5 W.Typ		1,40,000	1,25,000	1,25,000
B036	E. Book plain		15,000		
B037	E. Book Wide ruled		31,250		
B042	Scribing Pad		7,000		
B043	Self Stick Pad				
B030(i)to(iv)	Env. SE – 5	6,25,000			6,250
B040	File Band				
B039	File Board				
C041(i)	Pen Drive – 4 GB				
C041(ii)	Pen Drive – 8 GB				
C041(iii)	Pen Drive – 16 GB				
B034A	Envelopes SE-8A			1,00,000	1,00,000
D008	Ink Violet R/Stamp				
B034	Envelopes SE8		1,25,000	1,25,000	1,25,000
B033A	Envelopes SE-7A		1,87,500	1,00,000	1,00,000
B033(i)	Envelopes SE-7				1,25,000
B031	Envelopes SE-6				
N.V.	Gunny Bag				
D028 (i)	Cello Tape (12 mm X 10 mtrs.)				

Vocab No.	Description of Items.	GISO, Kolkata	RSD, New Delhi.	RSD, Chennai	RSD, Mumbai
D028(ii)	Cello Tape (25 mm X 20 mtrs.)				
D027	Paper Clip Gem pattern .				
D016(ii)	Tag cotton.17.5 cms. Long.				
D003	Ball Point pen.				
D017	Waste Paper Basket.				
D011	Pins Pkt. 100 gms.				
B028	Note Sheet (Azurelaid.)				
B027	Note Sheet Block(Ord.)				
B031(i)	Envelope SE 6		10,00,000		
D021	Glue Stick.				
D026(i)	Stapler Pin No. – 10				
D026(ii)	Stapler Pin No. – 24				
C001	Compt. Paper 1 Ply				
C002	Compt. Paper 1 Ply				
C003	Compt. Paper 2 Ply				
C004	Compt. Paper 2 Ply				
C009	Compt. Paper 25.5 X30.5 cms.- 1 ply Blank.				
C010	Compt. Paper 25.5 X30.5 cms.- 1 ply, EZR				
C011	Compt. Paper 25.5 X30.5 cms.- 2 ply Blank.				
C012	Compt. Paper 25.5 X30.5 cms.- 2 ply EZR.				
C019	Compt. Paper				
C025	Compt. Paper38.1X30.5 cms. – 1 Ply P. Blank.				
C033	Xerox Paper 75 GSM 21X29.7cms.-2.3kgs.	29,000	32,000	30,000	20,000
C033(i)	Plain Copier Paper		30,000		7,800
C034	Plain Copier Paper	14,000	16,000	9,995	12,000
C035	Plain Copier Paper 75GSM42.0 x 29.7cms.	26,450	24,510		5,000
C036(i)	Blank DVDR				
D014	Sealing Wax				
D022(i)	Correcting Pen Roller Tip-5m				
D025	Stapler Machine No.-24				
D030	Plastic Folder				
D031(A)	File Cover				
D034	Highlighter Pen				
D035	Gel Pen Blue/Black				
D037	Punching Machine double				
D043	Self Stick Pad				

E.4.2: Supplies received against DGS&D's Rate Contract for Plain Copier paper : Nil.

E.4.3: Supplies received against DGS&D's Rate Contract for Computer Stationery : Nil.

E.4.4: Supplies received against GISO concluded contracts for 2017 – 18 : - Nil.

**E.5 :-Issue Rates of Stationery Stores to be supplied to the Indentors from Ex-Stock of GISO, Kolkata & its Three RSDs at New Delhi ,Chennai & Mumbai including the latest stock position(as on December, 2017)**

**E.5.1:**

**ANNUAL RATE LIST (ISSUE RATE) valid for the year including Ex-stock position of GISO, Kolkata & its 3 RSDs as on December, 2017.**

Sl. No.	Code No.	Issue Rate(in Rs.) with per unit.	Stock position in GISO, Kolkata.
1.	B010TC	165.00/ ream	Nil.
2.	B011TC	124.00/ream	„
3.	B012DP	40,119.00/Metric Ton	„
4.	B013DP	38,480.00/Metric Ton	„
5.	B014TP	34,200/ Metric Ton	„
6.	B015	67.00 Per each	„
7.	B016	60.00 „	„
8.	B017	110.00 per each	14,049 nos.
9.	B018	91.00 Per each	6,796 nos.
10.	B019	55.00 „	12,226 nos.
11.	B020	12.00 „	11,755 nos.
12.	B021	67.00 „	Nil.
13.	B022	60.00 Per each	„
14.	B023	110.00 per each	14,259 nos.
15.	B024	91.00 Per each	1,733 nos.
16.	B025	57.00 Per each	17,262 nos.
17.	B026	11.00 „	8,705 nos.
18.	B027	37.00 „	Nil.
19.	B028	78.00 „	7,581 nos.
20.	B029(i)	6.00 Per 50 nos.	Nil.
21.	B029(ii)	7.00 Per 50 nos.	„
22.	B029(iii)	9.00 Per 50 nos.	„
23.	B029W(i)	8.00 Per 50 nos.	„
24.	B029W(ii)	9.00 Per 50 nos.	„
25.	B029W(iii)	10.00 „	„
26.	B030(i)	31.00 „	6,09,150 nos.
27.	B030(ii)	9.00 Per 50 nos.	Nil.
28.	B030(iii)	7.00 Per 50 nos.	„
29.	B030(iv)	9.00 Per 50 nos.	„
30.	B030W(i)	11.00 „	„
31.	B030W(ii)	10.00 „	„
32.	B030W(iv)	11.00 Per 50 nos.	„
33.	B030W(v)		2,38,400 nos.

Sl. No.	Code No.	Issue Rate(in Rs.) with per unit.	Stock position in GISO, Kolkata.
34.	B031(i)	49.00 Per 50 nos.	1,29,885 nos.
35.	B031(ii)	17.00 ,,	Nil.
36.	B031W(ii)	24.00 ,,	,,
37.	B032(ii)	48.00 ,,	,,
38.	B033(i)	134.00 Per 50 nos.	1,15,803 nos.
39.	B033(ii)	45.00 ,,	Nil.
40.	B033W(ii)	47.00 ,,	,,
41.	B033A(i)	348.00 ,,	14,990 nos.
42.	B033A(ii)	101.00 ,,	Nil.
43.	B034	276.00 ,,	37,180 nos.
44.	B034A	597.00 Per 50 nos.	Nil.
45.	B035	2.00 Per each.	,,
46.	B036	2.00 Per each.	,,
47.	B037	2.00 Per each.	,,
48.	B038	9.00 Per each.	,,
49.	B039	16.00 ,,	1,50,005 nos.
50.	B040	5.00 Per each.	63,492 nos.
51.	B-042	16.00 Per bundle of 50	13,957 nos.
52.	B-043	37.00 Per each	28,164 pkts.
53.	C-001	428/1000 sheets.	9,000 Shts.
54.	C-002	428/1000 sheets.	Nil.
55.	C-003	1046/1000 sheets.	50,500 Shts.
56.	C-004	1046/1000 sheets.	5,000 Shts.
57.	C-005	787/1000 sheets.	Nil.

58.	C – 006	787.00/1000 sheets	Nil.
59.	C – 007	1020.00/,,	,,
60.	C – 008	1020.00/,,	,,
61.	C – 009	441.00/,,	,,
62.	C – 010	441.00/,,	,,
63.	C – 011	1058.00/,,	,,
64.	C – 012	1058.00/,,	,,
65.	C – 013	859.00/,,	Nil.
66.	C – 014	859.00/,,	,,
67.	C – 015	1201.00/,,	,,
68.	C – 016	1201.00/,,	,,
69.	C – 017	219.00/,,	,,
70.	C – 018	219.00/,,	,,
71.	C – 019	1254.00/,,	,,
72.	C – 020	1254.00/,,	Nil.
73.	C – 021	977.00/,,	,,
74.	C – 022	977.00/,,	,,
75.	C – 023	1459.00/,,	,,

Sl. No.	Code No.	Issue Rate(in Rs.) with per unit.	Stock position in GISO, Kolkata.
76.	C – 025	617.00/,,	Nil.
77.	C – 026	617.00/,,	Nil
78.	C – 027	1474.00/,,	7,500 shts.
79.	C – 028	1474.00/1000 sheets.	Nil.
80.	C – 029	1255.00/,,	Nil.
81.	C – 030	1255.00/,,	„
82.	C – 031	1750.00/,,	„
83.	C – 032	1750.00/,,	„
84.	C – 033	200.00/per ream	26,366 reams.
85.	C – 034	402.00 „	16,116 reams.
86.	C – 035	231.00 „	34,299 reams.
87.	C- 036(i)	38.00/Per each	Nil.
88.	C -041(i)	342.00/each	„
89.	C-041(ii)	479.00/each	„
90.	C-041(iii)	838.00/each	Nil.
91.	D-001	3.00/Per each.	Nil.
92.	D-003	10.00/,,	„
93.	D-005	35.00/tube	Nil.
94.	D-006	1848.00/ream of 500 sheets	„
95.	D-007	13.00/Per each.	„
96.	D-008	9.00/,,	„
97.	D-009	08.00/each	„
98.	D-010	„	„
99.	D-011	55.00 Per pkt of 100 gms.	14,340 pkts.
100.	D-012	38.00/Per each	Nil.

101.	D-014	648.00/kg.	3,858 kg.
102.	D-015	50.00/kg.	Nil.
103.	D-016(i)	10.00/Per 100 nos.	„
104.	D-016(ii)	18.00/Per 100 nos.	„
105.	D-017	65.00/each	388 nos.
106.	D-020	4.00/Per each	Nil.
107.	D-021	21.00/,,	7,333 nos.
108.	D-022	28/per each.	Nil.
109.	D-022(i)	16.00/per each	„
110.	D-024	29.00/each	3,554 nos.
111.	D-025	85.00/each	1,194 nos.
112.	D-026(i)	06.00/pkt. of 1000 nos.	64,384 pkts.
113.	D-026(ii)	12.00/,,	61,518 pkts.
114.	D-027	15.00/Per pkt of 100 gms.	79,458 pkts.
115.	D-028(i)	3.00/Per each.	66,234 nos.
116.	D-028(ii)	11.00/,,	Nil.

Sl. No.	Code No.	Issue Rate(in Rs.) with per unit.	Stock position in GISO, Kolkata.
117.	D-030	14.00 Per each.	12,402 nos.
118.	D-031(A)	32.00 „	69,940 nos.
119.	D-034	16.00/per each pkt of 100 nos,	13,769 nos.
120.	D-035	43.00/per each	501 nos.
121.	D-037	37.00/each.	Nil.
122.	D-042	24.00/Per each	Nil.
123.	D-043	19/ per each	Nil.

124.	Non Vocab: Gunny Bag.	60.00 / per each	1,280 nos.
125.	„ Cloth Hessian.	61,790.00/ per bale.	Nil.
126.	„ Polycoated Hessian Bag.	125.00 per each	Nil.
127.	„ G.I.Wire 14 G.		6 coils.

### **E.5.2.**

#### **Stock position of stationery stores(as on Dec., 2017) in R.S.Ds- New Delhi, Chennai & Mumbai.**

Sl. No.	Vocab no. of the item.	New Delhi.	Chennai.	Mumbai.
01.	B016	Nil.	Nil.	Nil.
02.	B017	3,637 nos.	8,750 nos.	„
03.	B018	1,161 nos.	Nil.	Nil.
04.	B019	3,250 nos.	65,219 nos.	9,300 nos.
05.	B020	6,155 nos.	12,490 nos.	11,835 nos.
06.	B023	9,353 nos.	Nil.	4,970 nos.
07.	B024	Nil.	„	Nil.
08.	B025	14,000 nos.	17,025 nos.	5,872 nos.
09.	B026	23,635 nos.	10,000 nos.	9,970 nos.
10.	B027	Nil.	Nil.	Nil.
11.	B028	22,878 nos.	„	520 nos.
12.	B030(i)	11,97,600 nos.	„	1,250 nos.
13.	B030 (ii)	Nil.	„	Nil.
14.	B030(v)	4,82,000 nos.	1,25,000 nos.	1,17,500 nos.
15.	B030W(v)	4,93,000 nos.	1,25,000 nos.	1,18,000 nos.
16.	B031(i)	10,73,000 nos.	37,750 nos.	Nil.
17.	B033(i)	6,60,800 nos.	5,68,950 nos.	1,10,500 nos.
18.	B033A(i)	1,87,500 nos.	2,05,300 nos.	1,00,000 nos.
19.	B034	4,13,200 nos.	3,21,750 nos.	1,24,500 nos.
20.	B034(A)	Nil.	2,48,150 nos.	1,00,000 nos.
21.	B036	15,000 nos.	Nil.	Nil.
22.	B037	31,250 nos.	„	„
23.	B039	Nil.	1,415 nos.	16,390 nos.
24.	B040	„	Nil.	Nil.
25.	B042	„	15,685 nos.	880 nos.
26.	B043	„	15,288 nos.	Nil.
27.	C019	2,54,000 shts.	Nil.	4,000 shts.
28.	C020	85,500 shts.	59,000 shts.	Nil.
29.	C033	Nil	26,921 shts.	17,770 reams.
30.	C033(i)	30,000 reams.	Nil.	6,030 reams.
31.	C034	14,210 reams.	10,238 shts.	11,230 reams.

32.	C035	21,762 reams.	20,785 reams.	10,545 reams.
33.	C036(i)	Nil.	Nil.	Nil.
34.	C041(i)	Nil.	Nil.	Nil.
35.	C041(ii)	„	Nil.	Nil.
36.	C041(iii)	Nil.	Nil.	„
37.	D001	„	„	„
38.	D003	„	„	„
39.	D007	Nil.	Nil.	Nil.
40.	D008	„	„	„
41.	D011	„	7,371 pkts.	645 pkts.
42.	D012	„	Nil.	Nil.
43.	D014	Nil.	„	„
44.	D016(i)	„	„	Nil.
45.	D016(ii)	„	„	„
46.	D017	„	891 nos.	Nil.
47.	D020	Nil.	Nil.	Nil.
48.	D021	Nil.	380 nos.	„
49.	D022	Nil.	Nil.	180 nos.
50.	D024	07 nos.	6,485nos.	1,953 nos.
51.	D025	Nil.	8,348 nos.	Nil.
52.	D026(i)	39,411 pkts.	42,508 pkts.	23,937 pkts.
53.	D026(ii)	10,339 pkts.	51,708 pkts.	21,952 pkts.
54.	D027	Nil.	Nil.	Nil.
55.	D028(i)	1,146 boxes.	„	„
56.	D028(ii)	Nil.	Nil.	„
57.	D030	„	„	Nil.
58.	D031	„	„	„
59.	D034	„	„	„
60.	D035	Nil.	Nil.	60 nos.
61.	D037	9,687 nos.	„	Nil.
62.	D042	Nil.	„	„
63.	D043	„	„	„
64.	I022	Nil.	„	40,361 pkts.
65.	I023	„	„	13,569 pkts.
66.	N.V.	„	„	497 mtr.

#### E.6:-

Details of Stationery Indents as received from the Authorized Indentors during the 3<sup>rd</sup> quarter of the financial year – 2017-18( i.e. upto December, 2017) & expected values of the demanded stores.

#### E.6.1:-

**GISO, Kolkata** – Indents received during the period **98** nos.(paying & non-paying). Expected value: **Rs. 05,41,06,648/-**

**E.6.2 -**

**RSD, New Delhi -23 -** Indents received during the period **31** nos.(paying & non-paying). Expected value: **Rs. 1,51,76,092/-**

**E.6.3 -**

**RSD, Chennai - 6 -** Indents received during the period **20** nos.(paying & non-paying). Expected value: **Rs. 22,37,221/-**

**E.6.3-**

**RSD, Mumbai -20 -** Indents received during the period **23** nos. (paying & non-paying). Expected value: **Rs. 1,56,09,220/-**

The Ministry sanctioned Rs. 14,58,75,000/- in the Sanctioned Budget Grant under the Head 'Materials & Supplies' for the current financial year i.e. 2017 - 2018. After introduction of e-procurement under CPP portal by NIC, established and developed. This office has successfully completed all formalities of e-tendering and concluded contracts by bid system through e-tendering for the year 2017 - 18. In the meantime the stores has been supplied to some indentors from ex-stock of GISO, Kolkata and its RSDs.

**E.8-** The payments received from the Paying Indentors against supply of stationery stores(already made) during the 3<sup>rd</sup> quarter of the financial year up to December, 2017 is to the tune of Rs. 6,86,46,717/-