

TELEGRAM: "PLEXIMON", KOLKATA
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GOVT. OF INDIA STATIONERY OFFICE
MINISTRY OF URBAN DEVELOPMENT
3, CHURCH LANE, KOLKATA-700 001.

Rate Contract No. I-11016/BO43/12R/2010-C&P

Dated: 08 /12/2010

To
M/S. ASHOKA PAPER PRODUCTS
408,4TH FLOOR, ESSEL HOUSE
10, ASAF ALI ROAD,
NEW DELHI-1 10002 (INDIA)

Sub: **Rate Contract for supply of Self Stick Pad (100 Sheets) during the period from 08-12-2010 to 31-03-2011.**
Ref: **Your tender forwarded with letterNo. APP/GISO/PBID/786/Self Stick Pad/10 dt. 22.11.2010 against this**
Office Invitation to Tender No I-11015/B-043/2010-C&P(L.T.) dt. 10.11.2010.
.....

GENTLEMEN,

1. I have to inform you that your above tender for the stores specified in the schedule annexed hereto has been accepted for and on behalf of the President of India on the terms and conditions specified in the said Schedule..
2. Actual supplies of stores should not, however, be made until the receipt of further instructions from this office. These will be communicated to you in formal supply orders with the dates and places of delivery duly incorporated therein and you shall supply the stores in accordance therewith.
3. Designation of Officers competent to issue Supply Orders:-
 - i) **Dy. Controller, Stationery(Admn).**
 - ii) **Asstt. Controller, Stationery**
4. Prices: As indicated in the Schedule which will remain firm and fixed during the currency of the contract.

5. Fall Clause: As laid down in para 4 of Special Conditions governing Rate Contract, you are accordingly advised to furnish a certificate regarding Price conditions direct to the Accounts Officer, Pay & Accounts Office(Ptg.), Min. of Urban Development, Kolkata-700064, every two months under intimation to this Office.
6. Period covered by the Contract: From 08-12-2010 to 31-03-2011.
7. Terms of Delivery : Free Delivery in Govt. of India Stationery Office Kolkata, RSD New Delhi, RSD Mumbai and RSD Chennai and F.O.R. Despatching Station Delhi/New Delhi.
8. Date of Delivery: As stipulated in the respective supply orders to be issued against this Rate Contract.
9. Inspection:
 - (A) By the Deputy Controller(Inspection), Govt. of India Stationery Office, Ministry of Urban Development, 3, Church Lane, Kolkata-700 001 or his authorized representative.
 - (B) Place at which stores are to be: At your Factory Premises at **E-45/12, OKHLA INDUSTRIAL** tendered for inspection **AREA , PHASE-II, NEW DELHI-1 10020 (INDIA)**.
10. Specification: The stores shall conform strictly to the prescribed specification as given in the Schedule to the Invitation to Tender No. I-11015/B-043/2010-C&P(L.T.) dt. 10.11.2010 in all respects and this has been certified by you in your letter dated 10.11.2010.
11. Conditions of Contract: As laid down in (i) the Form Invitation to Tender and Instructions to persons tendering and (ii) Special Conditions of Contract governing Rate Contract and (iii) General Conditions of Contract.
12. Paying Authority: Accounts Officer, Pay & Accounts Office(Ptg.), Ministry of Urban Development, C.G.O. Complex, 3rd MSO Building, Sector-I, DF Block, D-Wing, 4th Floor, Salt Lake City, Kolkata-700 064.
13. Payment Terms:: 90% advance payment on proof of inspection and despatch/delivery and the balance 10% on receipt of stores by the consignee in good condition.
14. Head of Accounts: As indicated in the Supply Orders.
15. Name of the Purchaser: The President of India.
16. Name of the Accounts Officer of the Indentor: As indicated in the Supply Orders through whom the cost is to be debited.
17. This contract is concluded by this acceptance: Please acknowledge receipt of the attached Acknowledgement Slip.

Yours faithfully,

Enclo: **As stated above.**

(M. ROY)
ASSTT. CONTROLLER, STATIONERY(P)
FOR CONTROLLER OF STATIONERY.
FOR AND ON BEHALF OF THE PRESIDENT OF INDIA.

Copy to:-

1. The Accounts Officer, Pay & Accounts Office(Ptg.), Ministry of Urban Development, C.G.O. Complex, Sector-I, DF Block, D-Wing, 4th Floor, Salt Lake City, Kolkata-700 064. This purchase has the approval of the Tender Committee dated 03.12.2010. **Estimated value of the stores to be procured during the year 2010-11 is Rs.8,00,000/-(Rupees Eight lakh).**
2. The Deputy Controller(Inspection), GISO, Kolkata-700 001.
3. Asstt. Controller, (Inspection/Testing), RSD, Netaji Nagar, New Delhi-110023.
4. Asstt. Controller, Stationery(P)-II, GISO, Kolkata-700 001.
5. Asstt. Controller, Stationery, RSD, Netaji Nagar, New Delhi-110023.
6. Asstt. Controller, Stationery, RSD, New CGO Building, New Marine Lines, Mumbai-20.
7. Asstt. Controller, Stationery, RSD, 63, College Road, Chennai-600 006.
8. Dy. Controller, Stationery(Admn), GISO, 3, Chruch Lane, Kolkata-700 001.
9. Asstt. Controller, Stationery(Supply), GISO, Kolkata-700 001.
10. Asstt. Controller, Stationery(Stores), GISO, Kolkata-700 001.
11. Financial Officer, GISO, Kolkata-700 001.
12. Dy. Secretary(PSP), Ministry of Urban Development, Nirman Bhawan, New Delhi-110108.
13. Sales Tax Officer, Department of Trade & Taxes, Govt. of NCT of Delhi, Ward 9, New Delhi—110002. Registration No./TIN 07590017753.
14. P.A. to Controller of Stationery, GISO, Kolkata-1.
15. Purchase Br.-II. **It may please be noted that estimated value of the stores to be procured during the year 2010-2011 is Rs.8,00,000/-.**
16. Progress Sec.
17. Central Stock
18. Tender File
19. Guard File
20. Hindi Cell.

ASSTT. CONTROLLER, STATIONERY(P).

SCHEDULE TO THE RATE CONTRACT.

1	RATE CONTRACT NO.	I-11016/BO43/12R/2010-C&P(L.T.) dt. 08.12.2010.
2	NAME OF THE FIRM	M/s. ASHOKA PAPER PRODUCTS,408,4 TH FLOOR, ESSEL HOUSE 10, ASAF ALI ROAD,NEW DELHI-1 10002 (INDIA)
3	PERIOD COVERED BY THE CONTRACT	From 08-12-2010 to 31-03-2011
4	FIRM'S TENDER FORWARDED WITH	LETTER DATED 22.11.2010.

5. **STORES:**

SCHEDULE

Vocab No.	Description of Stores	Quality	Unit	Accepted Rates				
				FREE DELIVERY IN				F.O.R. Despatching Station
				GISO Kolkata	RSD, MUMBAI	RSD, CHENNAI	RSD, NEW DELHI	DELHI/ N. DELHI
BO-43	Self Stick Pad (100 Sheets)	As per BIS/ GISO Specification	Per 10 Nos.	Rs.190/- (Rupees one hundred ninety only)	Rs.195/- (Rupees one hundred ninety five only)	Rs.199/- (Rupees one hundred nintety nine only)	Rs.185/- (Rupees one hundred eighty five only)	Rs.188/- (Rupees one hundred eighty eight only)

N. B.:-

1. The above rates are inclusive of Central Sales Tax(CST)/ VAT @ 5%.
2. Packing and Marking of supplies, as specified in the "Invitation to Tender", should be strictly adhered to. Description of stores and actual quantity should invariably be indicated clearly on each package, big or small.
3. It has to be noted that minimum quantity to be ordered and delivered at a time is not less than 100 Nos.
4. Octroi Exemption Certificate and Way Bill will be provided, if required.
5. Guaranteed purchase: Subject as herein-after mentioned, no guarantee can be given as to the number or quantity of the stores which will be ordered during the period of contract, but the Controller of Statioenry undertakes to order from the contractor all stores as detailed in the Schedule of stores and

prices which he requires to purchase except that he reserves the right 1) of submitting to competition and supply of articles included in the contract, the total value of which exceeds such amount as the Controller of Stationery (Whose decision shall be final) may determine upon consideration of the tenders, 2) of placing this contract simultaneously or at any time during its period with one or more contractors as he may think fit and 3) of obtaining from any source any stores referred to in the contract to meet an emergency if the Controller of Stationery (Whose decision shall be final) is satisfied that the contractor is not in a position to supply specific quantities or numbers within the period in which supplies are required. Provided that the Controller of Stationery shall, in any event, be bound to place Supply Order(s) on the Contractor for the stores worth Rs. 1000/- as detailed in the Schedule.

6. Notification of despatch of stores in regard to each and every consignment shall be made immediately to the Indentor and to the Deputy Controller, Stationery(Admn), GISO, 3, Church Lane, Kolkata-700 001.
7. No deviation from the laid down specification will be accepted.
8. Inspection Notes will remain valid for 30(Thirty) days from the date of its issue or upto the last date of the contract, whichever is earlier.
9. A monthly statement in duplicate of all supply orders received against this contract and supplies made against each of them must be sent to the Deputy Controller, Stationery(Admn), GISO, 3, Church Lane, Kolkata-700 001 by name within 15th of the following month that to which it relates without fail till the supply orders are executed in full.

ASSTT. CONTROLLER, STATIONERY(P)-I.

**GOVT. OF INDIA STATIONERY OFFICE
MINISTRY OF URBAN DEVELOPMENT
3, CHURCH LANE, KOLKATA-700 001.**

RATE COMPILATION SHEET FOR THE ITEM OF SELF STICK PAD (100 SHEETS)

(GROUP NO. 8 & VOCAB NO. B043)

ESTIMATED REQUIREMENTS :
NO. OF FIRMS TENDERED : 3(Three) Nos
DATE OF OPENING OF TECH. BID :
NO. OF FIRMS TECHNICALLY QUALIFIED : 3(Three) Nos.
DATE OF OPENING OF PRICE BID : 25.11.2010
OFFER VALID UPTO : 31.12.2010

TENDER YEAR : 2010-2011

ESTIMATED ZONAL REQUIREMENTS:

GISO, KOLKATA :
RSD, NEW DELHI :
RSD, CHENNAI :
RSD, MUMBAI :

Sl. No.	Tender No.	Name of Firm	Rates for Free Delivery in				F.O.R. Despatching Stn.				
			GISO, KOLKATA	RSD, NEW DELHI	RSD, CHENNAI	RSD, MUMBAI		Delhi/ New Delhi	Kendriya Bhandar, Kolkata	Kendriya Bhandar, New Delhi	Kendriya Bhandar, Chennai
1.	T-3	M/s Ashoka Paper Products, New Delhi	Rs.190/- Per 10 Nos. VAT/CST @ 5% included.	Rs.185/- Per 10 Nos. VAT/CST @ 5% included.	Rs.199/- Per 10 Nos. VAT/CST @ 5% included.	Rs.195/- Per 10 Nos. VAT/CST @ 5% included.	Rs. 188/- Per 10 Nos.	Rs.28/- Per 10 Nos. VAT/CST @ 5% included.	-----	Rs.40 each. VAT 4% extra	Rs.12/- each. VAT 5% extra.
2.	T-2	M/s Kabra Hand Made Paper Industries, Delhi	Rs.200/- Per 10 Nos. VAT/CST @ 5% extra	Rs.187/- Per 10 Nos. VAT/CST @ 5% extra	Rs.241/- Per 10 Nos. VAT/CST @ 5% extra	Rs.205/- Per 10 Nos. VAT/CST @ 5% extra					
3.	T-1	M/s Kohli & Co. (Regd.), New Delhi	Rs.203/- Per 10 Nos. VAT/CST @ 5% extra	Rs.190/- Per 10 Nos. VAT/CST @ 5% extra	Rs.244.50 Per 10 Nos. VAT/CST @ 5% extra	Rs.211/- Per 10 Nos. VAT/CST @ 5% extra					