

TELEGRAM: "PLEXIMON", KOLKATA

TELEPHONE: (033) 2248-6280

2248-6289

FAX NO: (033) 2243-7380

WEB-SITE: <http://www.giso.nic.in>

E-mail: dcinspection.roy@gmail.co

**GOVT. OF INDIA STATIONERY OFFICE
MINISTRY OF URBAN DEVELOPMENT
3, CHURCH LANE, KOLKATA-700 001.**

Running Contract No.I-11016/j-3 & J-3(I)/2010-C&P

Dated: 19-10-2010

To

M/s. Kabra Hand Made Paper Industries

B-47, United India Appartments

Mayur Vihar,Phase-1 Extension

Delhi-110091.

Sub: *Running Contract for File Board and File Bands with Book Binding Cloth during the period from 19-10-2010 to 31-03-2011.*

Ref: *Your tender forwarded with letter No.KHMPI/GISO/2010-11 dated 08-9-2010 against this office Invitation to Tender No.I-11015/ J-3 & J-3(I)/ 2010-C&P dated 17-08-2010 and this office letter dated 16-09-2010.*

GENTLEMEN,

1. I have to inform you that your above tender for the stores specified in the Schedule annexed hereto has been accepted for and on behalf of the President of India on the terms and conditions specified in the said Schedule.
2. You are registered with NSIC Ltd., Delhi upto the monetary limit of Rs.36,00,000 (Rupees Thirty-six Lakhs) only and as such you are exempted from furnishing Security Money against the contract
3. Actual supplies of stores should not, however, be made until the receipt of further instructions from this office. These will be communicated to you in formal supply orders with the dates and places of delivery duly incorporated therein and you shall supply the stores in accordance therewith.
4. Designation of Officers competent to issue Supply Orders:-
 - i) **Dy. Controller, Stationery(Admn).**
 - ii) **Asstt. Controller, Stationery**
5. Prices: As indicated in the Schedule which will remain firm and fixed during the currency of the contract.

6. Period covered by the Contract: From 19-10-2010 to 31-03-2011.
7. Date of Delivery: As stipulated in the respective supply orders to be issued against this A/T.
8. Terms of Delivery: Free Delivery in GISO, Kolkata, RSD, New Delhi, RSD Mumbai and RSD, Chennai.
9. Inspection:
 - (a) By the Deputy Controller(Inspection), Govt. of India Stationery Office, Ministry of Urban Development, 3, Church Lane, Kolkata-700 001 or his authorized representative.
 - (b) Place at which stores are to be: At your Factory Premises at A 100/102, Mansingh Market, 4 ½ Pusta, Som Bazar, Delhi-53.
10. Specification: The stores shall conform to the prescribed specification as given in the Schedule to the Invitation to Tender **No.I-11015/ J-3 & J-3(i)/2010-C&P dated 17-08-2010**. This has been certified by you in your letter dated 06-09-2010.
11. Conditions of Contract: As laid down in (i) the Form Invitation to Tender and Instructions to persons tendering and (ii) General Conditions of Contract.
12. Paying Authority: Accounts Officer, Pay & Accounts Office(Ptg.), Ministry of Urban Development, C.G.O. Complex, Sector-I, DF Block, D-Wing, 4th Floor, Salt Lake City, Kolkata-700 064.
13. Payment Terms:: 90% advance payment on proof of inspection and despatch/delivery and the balance 10% on receipt of stores by the consignee in good condition.
14. Head of Accounts: As indicated in the Supply Orders.
15. Name of the Purchaser: The President of India.
16. Name of the Accounts Officer of the Indentor through whom the cost is to be debited: As indicated in the Supply Orders.
17. This contract is concluded by this acceptance: Please acknowledge receipt of the attached Acknowledgement Slip.

Yours faithfully,

Encl: **As stated above.**

(A. BANDYOPADHYAY)
DEPUTY CONTROLLER, STATIONERY(ADMN)
FOR CONTROLLER OF STATIONERY.
FOR AND ON BEHALF OF THE PRESIDENT OF INDIA.

Copy to:-

1. The Accounts Officer, Pay & Accounts Office(Ptg.), Ministry of Urban Development, C.G.O. Complex, Sector-I, DF Block, D-Wing, 4th Floor, Salt Lake City, Kolkata-700 064. This purchase has the approval of the Tender Committee dated 12-10-2010. The firm is registered with SSI & NSIC Ltd., Delhi with monetary limit of Rs.36,00,000(Rupees Thirty-Six Lakhs only)..
2. The Deputy Controller(Inspection), GISO, Kolkata-700 001.
3. The Asstt. Controller, Inspection, Regional Stationery Depot, Netaji Nagar, New Delhi-110023.
4. Asstt. Controller, Stationery, RSD, New CGO Building, New Marine Lines, Mumbai-20.
5. Asstt. Controller, Stationery(P)-II, GISO, Kolkata-700 001.
6. Asstt. Controller, Stationery, RSD, Netaji Nagar, New Delhi-110023.
7. Asstt. Controller, Stationery, RSD, 63, College Road, Chennai-600 006.
8. Dy. Controller, Stationery(Admn), GISO, 3, Chruch Lane, Kolkata-700 001.
9. Asstt. Controller, Stationery(Supply), GISO, Kolkata-700 001.
10. Asstt. Controller, Stationery(Stores), GISO, Kolkata-700 001.
11. Financial Officer, GISO, Kolkata-700 001.
12. Dy. Secretary(PSP), Ministry of Urban Development, Nirman Bhawan, New Delhi-110108..
13. Sales Tax Officer, Office of the VAT Department, Department of Trade & Taxes, Govt. of NCT of Delhi, Zone-VIII, Ward No.84, Delhi.
14. P.A. to Controller of Stationery, GISO, Kolkata-1. (15) Purchase Br.-III (16) Progress Sec.
17. Central Stock (18) Tender File (19) Guard File (20) Hindi Cell.

DY. CONTROLLER, STATIONERY(A).

SCHEDULE TO THE RUNNING CONTRACT.

1	RUNNING CONTRACT NO.	I-11016/J-3&J-3(I)/1/2010-C&P Dated: 19-10-2010
2	NAME OF THE FIRM	M/s. Kabra Hand Made Paper Industries, B-47, United India Apartments, Mayur Vihar,Phase-1 Extension, Delhi-110091.
3	PERIOD COVERED BY THE CONTRACT	FROM 19-10-2010 TO 31-03-2011
4	FIRM'S TENDER FORWARDED WITH LETTER	LETTER DATED 08-09-2010

5. **STORES:**

SCHEDULE

Group No. on Invitation to Tender & Vocab No.	Description of Stores	Quantity for supply during the period from 19-10-2010 to 31-03-2011	Quality	Unit	Accepted Rates FREE DELIVERY IN			
					GISO, Kolkata	RSD New Delhi	RSD, Chennai.	RSD, Mumbai
SOJ-3 FO72	File Boards (to be made of good quality strong and durable straw board).	4,00,000 Nos.(Four Lakhs only) +25%	As per BIS/GISO Specification No.IS:1848-1991 as amended upto date	Per 1000 Nos.	Rs.4700/- (Rupees four thousand seven hundred only).	Rs.4500/- (Rupees Four thousand five hundred only)	Rs.5800/- (Rupees Five thousand eight hundred only)	Rs.5500/- (Rupees five thousand five hundred only)
SOJ-3(i) FO73	File Bands with book binding cloth.	4,00,000 Nos.(Four Lakhs only) +25%	As per BIS/GISO Specification No.IS:1848-1991 as amended upto date	Per 1000 Nos	Rs.2550/- (Rupees Two thousand five hundred fifty only)	Rs.2100/- (Rupees two thousand one hundred only)	Rs.2800/- (Rupees two thousand eight hundred only)	Rs.2600/- (Rupees two thousand six hundred only)

N. B.:-

1. **The above rates are inclusive of local VAT/Central Sales Tax.**
2. *Packing and Marking of supplies as specified in the "Invitation to Tender" should be strictly adhered to. Description of stores and its actual quantity should invariably be indicated on each package, big or small.*
3. *Octroi Exemption Certificate and Way Bill will be provided, if required.*
4. *Notification of despatch/delivery of stores in regard to each and every consignment shall be made immediately to the Consignee and the Deputy Controller, Stationery(Admn), GISO, 3, Church Lane, Kolkata-700 001.*
5. *No deviation from the laid down specification will be accepted.*
6. *Inspection Notes will remain valid for 30(Thirty) days from the date of its issue or upto the last date of the contract, whichever is earlier.*
7. *A monthly statement in duplicate of all supply orders received against this contract and supplies made against each of them must be sent to the Deputy Controller, Stationery(Admn), GISO, 3, Church Lane, Kolkata-700 001 by name within 15th of the following month that to which it relates without fail till the supply orders are executed in full.*

Total Value : **Rs.34,40,000/-** (Rupees Thirtyfour lakhs forty thousand only)
+ 25%

DY. CONTROLLER, STATIONERY(ADMN).

**GOVT. OF INDIA STATIONERY OFFICE
MINISTRY OF URBAN DEVELOPMENT
3, CHURCH LANE, KOLKATA-700 001.**

RATE COMPILATION SHEET FOR THE ITEM OF FILE BOARD

(GROUP NO. SOJ-3) & VOCAB NO. FO-72)

ESTIMATED REQUIREMENTS : 4,00,000 Nos. TENDER YEAR : 2010-2011

NO. OF FIRMS TENDERED : 6(Six) Nos.

DATE OF OPENING OF TECH. BID : 09.09.2010

NO. OF FIRMS TECHNICALLY QUALIFIED : 6(Six) Nos

DATE OF OPENING OF PRICE BID : 23.09.2010

OFFER VALID UPTO : 30.11.2010

ESTIMATED ZONAL REQUIREMENTS:

GISO, KOLKATA : 1,60,000 Nos.

RSD, NEW DELHI : 1,80,000 Nos.

RSD, CHENNAI : 40,000 Nos.

RSD, MUMBAI : 20,000 Nos.

Sl. No.	Tender No.	Name of Firm	Rates for Free Delivery in							
			GISO, KOLKATA	RSD, NEW DELHI	RSD, CHENNAI	RSD, MUMBAI	Kendriya Bhandar, Kolkata	Kendriya Bhandar, New Delhi	Kendriya Bhandar, Chennai	Kendriya Bhandar, Mumbai
1.	T-5	M/s Kabra Hand Made Paper Industries, Delhi	Rs.4,700/- per 1000 Nos. VAT/CST Inclusive	Rs. 4,500/- per 1000 Nos. VAT/CST Inclusive	Rs.5,800/- per 1000 Nos. VAT/CST Inclusive	Rs.5,500/- per 1000 Nos. VAT/CST Inclusive				
2.	T-6	M/s Ashoka Paper Products, New Delhi	Rs.4,820/- per 1000 Nos. Inclusive of VAT/CST@5%	Rs.4,590/- per 1000 Nos. Inclusive of VAT/CST@ 5%	Rs.5,870/- per 1000 Nos. Inclusive of VAT/CST@ 5%	Rs.5,590/- per 1000 Nos. Inclusive of VAT/CST@ 5%	Rs. 6.74 per pc. i.e. Rs. 6,740/- per 1000 Nos. VAT@ 4% extra	Rs. 5.87 per No. i.e. Rs. 5,870/- per 1000 Nos. VAT@ 5% extra	-----	Rs. 8 per No. i.e.Rs. 8,000/- per 1000 Nos. VAT @ 12.5% extra
3.	T-4	Uma Paper & Allied Industries, Lucknow	Rs.5,100/- per 1000 Nos.VAT/CST @ 5% extra	Rs.4,600/- per 1000 Nos.VAT/CST @ 5% extra	Rs.6,000/- per 1000 Nos.VAT/CST @ 5% extra	Rs. 5,600/- per 1000 Nos.VAT/CST @ 5% extra				
4.	T-1	M/s P. Kumar & Company, Lucknow	Rs.4,870/- per 1000 Nos.VAT/CST @ 13.5% extra	Rs.4,619/- per 1000 Nos.VAT/CST @ 13.5% extra	Rs.6,195/- per 1000 Nos.VAT/CST @ 13.5% extra	Rs.6,200/- per 1000 Nos.VAT/CST @ 13.5% extra				
5.	T-3	M/s Pravin Paper	Rs.4,995/-	Rs. 4,800/-	Rs. 6,200/-	Rs. 6,400/-				

		Products, Lucknow	per 1000 Nos. VAT/CST @ 13.5% extra	per 1000 Nos. VAT/CST @ 13.5% extra	per 1000 Nos. VAT/CST @ 13.5% extra	per 1000 Nos. VAT/CST @ 13.5% extra				
6.	T-2	M/s Maa Kali Supply Stores, 24 Parganas(South)	Rs.9350/- per 1000 Nos. VAT/CST @ 12.5% extra	Rs.9,650/- per 1000 Nos. VAT/CST @ 12.5% extra	Rs.9,550/- per 1000 Nos. VAT/CST @ 12.5% extra	Rs.9,800/- per 1000 Nos. VAT/CST @ 12.5% extra				

**GOVT. OF INDIA STATIONERY OFFICE
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RATE COMPILATION SHEET FOR THE ITEM OF FILE BANDS WITH BOOK BINDING CLOTHES (GROUP NO. SOJ-3(i) & VOCAB NO. F0-73)

ESTIMATED REQUIREMENTS

NO. OF FIRMS TENDERED

DATE OF OPENING OF TECH. BID

NO. OF FIRMS TECHNICALLY QUALIFIED

DATE OF OPENING OF PRICE BID

OFFER VALID UPTO

: 4,00,000 Nos.

: 6(Six) Nos.

: 09.09.2010

: 6(Six) Nos.

: 23.09.2010

: 30.11.2010

TENDER YEAR : 2010-2011

ESTIMATED ZONAL REQUIREMENTS

GISO, KOLKATA : 1,60,000 Nos.

RSD, NEW DELHI : 1,80,000 Nos.

RSD, CHENNAI : 40,000 Nos.

RSD, MUMBAI : 20,000 Nos.

Sl. No.	Tender No.	Name of Firm	Rates for Free Delivery in							
			GISO, KOLKATA	RSD, NEW DELHI	RSD, CHENNAI	RSD, MUMBAI	Kendriya Bhandar, Kolkata	Kendriya Bhandar, New Delhi	Kendriya Bhandar, Chennai	Kendriya Bhandar, Mumbai
1.	T-5	M/s Kabra Hand Made Paper Industries, Delhi	Rs.2,550/- per 1000 Nos. VAT/CST Inclusive	Rs. 2,100/- per 1000 Nos. VAT/CST Inclusive	Rs.2,800/- per 1000 Nos. VAT/CST Inclusive	Rs.2,600/- per 1000 Nos. VAT/CST Inclusive				
2.	T-6	M/s Ashoka Paper Products, New Delhi	Rs.2,690/- per 1000 Nos. Inclusive of VAT/CST@5%	Rs.2,400/- per 1000 Nos. Inclusive of VAT/CST@ 5%	Rs.3,200/- per 1000 Nos. Inclusive of VAT/CST@ 5%	Rs.2,800/- per 1000 Nos. Inclusive of VAT/CST@ 5%	Rs. 7.70 per pc. i.e. Rs. 7,700/- per 1000 Nos. VAT@ 4% extra	Rs. 1.31 per No. i.e. Rs. 1,310/- per 1000 Nos. VAT@ 5% extra	-----	Rs. 6 per No. i.e.Rs. 6,000/- per 1000 Nos. VAT @ 12.5% extra

3.	T-4	Uma Paper & Allied Industries, Lucknow	Rs.2,700/- per 1000 Nos.VAT/CST @ 5% extra	Rs.2,400/- per 1000 Nos.VAT/CST @ 5% extra	Rs.2,850/- per 1000 Nos.VAT/CST @ 5% extra	Rs. 2,850/- per 1000 Nos.VAT/CST @ 5% extra				
4.	T-3	M/s Pravin Paper Products, Lucknow	Rs.2,820/- per 1000 VAT/CST @ 13.5% extra	Rs.2,310/- per 1000 Nos. VAT/CST @ 13.5% extra	Rs.2,850/- per 1000 Nos. VAT/CST @ 13.5% extra	Rs. 2,740/- per 1000 VAT/CST @ 13.5% extra				
5.	T-1	M/s P. Kumar & Company, Lucknow	Rs.2,850/- per 1000 Nos. VAT/CST @ 13.5% extra	Rs. 2,190/- per 1000 Nos. VAT/CST @ 13.5% extra	Rs. 2,980/- per 1000 Nos. VAT/CST @ 13.5% extra	Rs. 2,690/- per 1000 Nos. VAT/CST @ 13.5% extra				
6.	T-2	M/s Maa Kali Supply Stores, 24 Parganas(South)	Rs.3,050/- per 1000 Nos. VAT/CST @ 12.5% extra	Rs.3,550/- per 1000 Nos. VAT/CST @ 12.5% extra	Rs.3,500/- per 1000 Nos. VAT/CST @ 12.5% extra	Rs.3,650/- per 1000 Nos. VAT/CST @ 12.5% extra				

URGENT